

Privacy Policy

Old Central Firehouse Venue & Suites

Effective Date: April 19, 2026

Old Central Firehouse Venue & Suites (“we,” “our,” or “us”) respects your privacy and is committed to protecting your personal information. This Privacy Policy explains how we collect, use, store, and share your information when you visit our website, submit inquiries, or book reservations and events.

By using our website or services, you agree to the terms of this Privacy Policy.

1. Information We Collect

We collect information necessary to operate our venue, process bookings, and fulfill contractual obligations.

A. Information You Provide

When you interact with us, we may collect:

- Full name
- Email address
- Phone number
- Billing and mailing address
- Event details (date, guest count, vendor information)
- Identification and insurance documentation (if required)
- Payment information (processed securely via third-party providers)
- Signed agreements and contracts

This directly aligns with your booking + contract workflow (including deposits, vendor submissions, and insurance requirements) .

B. Reservation & Event Data

When you book an event or reservation, we may store:

- Reservation details
- Payment history

- Communication records
- Event logistics (vendors, timelines, security requirements)

This is necessary to enforce agreements, including payment terms, liability provisions, and operational policies .

C. Automatically Collected Information

We may automatically collect:

- IP address
 - Browser/device type
 - Website usage data
 - Pages visited and session duration
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2. How We Use Your Information

We use your information to:

- Process bookings, contracts, and reservations
 - Collect and manage payments (including deposits and final balances)
 - Maintain a card on file for damage/security purposes (as outlined in contracts)
 - Communicate regarding events, vendors, and logistics
 - Enforce venue policies (guest counts, insurance, vendor compliance)
 - Improve website functionality and customer experience
 - Send optional marketing communications (if opted in)
 - Comply with legal obligations
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3. Legal Basis for Processing (GDPR Compliance)

For users located in the European Economic Area (EEA), we process personal data under the following legal bases:

- **Contractual Necessity:** To fulfill event bookings and agreements
- **Legitimate Interest:** To operate and improve our business
- **Legal Obligation:** To comply with applicable laws and regulations
- **Consent:** For marketing communications or optional data collection

4. California Privacy Rights (CCPA/CPRA)

If you are a California resident, you have the following rights:

- **Right to Know:** Request details about the personal data we collect and how it is used
- **Right to Access:** Obtain a copy of your personal information
- **Right to Delete:** Request deletion of your personal data (subject to legal/contractual obligations)
- **Right to Correct:** Request corrections to inaccurate data
- **Right to Opt-Out:** We do not sell personal data, but you may opt out of data sharing where applicable
- **Right to Non-Discrimination:** You will not be treated differently for exercising your rights

To exercise these rights, contact us at: info@ocfvenueandsuites.com

5. How We Share Your Information

We do **not** sell your personal data.

We may share your information with:

- Booking and property management systems such as Cloudbeds
- Payment processors
- Event-related vendors (only when necessary and authorized)
- Insurance providers (if required for event compliance)
- Legal or regulatory authorities when required

All third parties are required to maintain confidentiality and security.

6. Payment & Financial Information

Payments are processed securely through third-party providers. We do not store full credit card numbers.

However, consistent with your agreements:

- A **card may be kept on file** for damages or incidentals
 - Charges may be applied in accordance with signed contracts and policies
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7. Data Retention

We retain personal information:

- As long as necessary to fulfill bookings and contractual obligations
 - For legal, tax, and operational recordkeeping
 - To enforce agreements, including liability and payment terms
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8. Cookies & Tracking Technologies

We use cookies to:

- Improve website performance
- Analyze traffic and usage
- Enhance user experience

You may disable cookies in your browser settings, though some functionality may be limited.

9. Data Security

We implement reasonable administrative, technical, and physical safeguards to protect your data.

However, no system is completely secure, and we cannot guarantee absolute protection.

10. International Data Transfers (GDPR)

If you are accessing our website from outside the United States, your information may be transferred to and processed in the United States, where data protection laws may differ.

By using our services, you consent to this transfer.

11. Your Rights (GDPR)

If you are located in the EEA, you have the right to:

- Access your personal data
- Correct inaccurate information
- Request deletion (“Right to be Forgotten”)
- Restrict or object to processing
- Request data portability

To exercise these rights, contact us at: info@ocfvenueandsuites.com

12. Third-Party Links

Our website may contain links to third-party websites. We are not responsible for their privacy practices.

13. Children’s Privacy

Our services are not intended for individuals under 18. We do not knowingly collect data from minors.

14. Updates to This Policy

We may update this Privacy Policy periodically. Updates will be posted with a revised effective date.

15. Contact Information

Old Central Firehouse Venue & Suites
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